

Severn Woods HOA Landscaping Bid Form

1. What Vendor is applying for this Bid?

Vendor Business Name: _____

Mailing Address: _____

Vendor Email: _____

Vendor Phone #: _____

Best Point of Contact (person name): _____

Point of Contact Phone # (if different): _____

Years in Business: _____

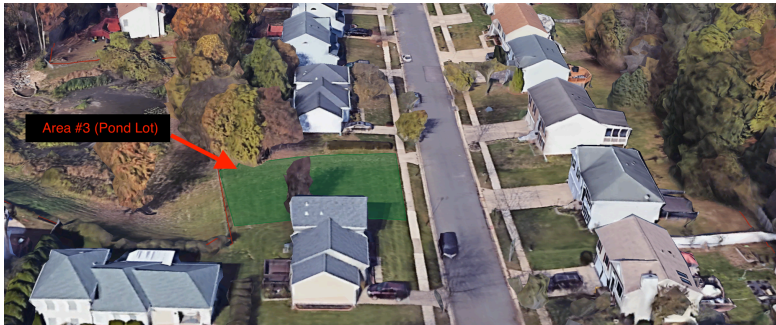
2. Assertions

Do you assert the following is true? HOA will use this to select a vendor for the year.

- A. Vendor provides mowing and edging services? **Yes** **No**
- B. Vendor services the Severn, MD area currently? **Yes** **No**
- C. Vendor does currently subcontract out? **Yes** **No**
- D. How many employees or contractors does vendor currently have? _____
- E. Is vendor in good standing with the State of Maryland? **Yes** **No**
- F. Does vendor have personal injury insurance for their employees/contractors?
 Yes **No**
- G. Can vendor make insurance available upon request? **Yes** **No**

- H. Would vendor be willing and able to service the following **4 areas** between **April 7** and **November 7** of the current calendar year?
- a. **“Entrance”** as defined as the 360 sq. ft area at approx. 1424 Severn Rd.
 - b. **“Pond Lot”** as defined as the ~5100 sq. ft. area at approximately 7852 Golden Pine Ct.
 - c. **“Tot Lot”** as defined as the ~5850 sq. ft. area at approximately 7999 Severn Tree Blvd.
 - d. **“Embankment”** as defined as the ~5235 sq. ft. area at approx. 7918 Severn Tree Blvd.





Yes, would be able/open to mow these area No, would not

I. Would vendor be willing to mow mentioned areas every 2 weeks? Yes No

J. Would vendor be willing to edge mentioned areas every 4 weeks? Yes No

K. Vendor would not subcontract any agreement with this HOA out given the above mentioned areas and requested work? Yes No

L. Would vendor be willing to pick up grass trimmings and clear any given sidewalks of such when services have been rendered? Yes No

M. Does vendor offer electronic payment methods without a fee to the consumer? Yes No

N. **If so**, which electronic methods (i.e. Paypal, Zelle)? _____

O. Would vendor be willing to make the final mow of the season (in November) optional and able to have HOA approve or disapprove with 7 days notice? Yes No

3. Disclosures

Do you currently provide any kind of services to any of the Board Members listed as follows. If so, please identify which so that the HOA may follow applicable "Board Ethics" procedures in voting.

Mary Robinson (President) **Yes** **No**

Tom Friedrich (Treasurer) **Yes** **No**

Mike Young **Yes** **No**

3. Acknowledgement

Do you assert you are the owner or a qualified representative to speak on the company's behalf you are filling out the form for and that all information is truthful? Additionally I consent that if my signature and personal contact information (*if different from the company's primary*) is redacted that the HOA may store this completed bid form for future reference?

Signature _____ Date _____

Print Name _____

If vendor is selected, it will be given a contract and given 7 days to provide insurance, preview the contract, provide any and all edits, else sign.